



POLK REGIONAL WATER COOPERATIVE

RESOLUTION 2018-2

A RESOLUTION AUTHORIZING THE ADMINISTRATOR OR DESIGNEE TO APPROVE ADMINISTRATIVE BUDGET, PROJECT BUDGET, AND CONTRACT LINE ITEM TRANSFERS AND TO APPROVE REQUESTS TO EXTEND PROJECT TASK DEADLINES WITHIN CONTRACTS UNDER CERTAIN CONDITIONS

WHEREAS, the Polk Regional Water Cooperative (Cooperative) is an independent special district created pursuant to Chapter 189 Florida Statutes and Interlocal Agreement creating the Cooperative entered into on June 1, 2016 pursuant to Chapter 163.01, Florida Statutes;

WHEREAS, the Interlocal Agreement authorizes the Cooperative to collect and manage funding and budget for administrative and project costs, to constitute a Board of Directors with administrative duties as set forth in the Interlocal Agreement, to also constitute a Project Board to carry out duties of project implementation;

WHEREAS, the Cooperative entered into the Combined Projects Implementation Agreement and the Conservation Project Implementation Agreement on May 1, 2017 for the purpose of implementing the Combined Projects and Conservation Projects with a Project board to act in its capacity as the governing body responsible for approval of funding and consultant contracts associated with the Combined Projects and Conservation Projects;

WHEREAS, the Cooperative desires to set policies in place for the effective administration of budgets and contracts;

NOW, THEREFORE, BE IT RESOLVED:

Section 1: The Cooperative Board of Directors and the Projects Board does hereby authorize the Cooperative Administrator or Designee the authority to approve line item transfers within the administrative budget, project budget, and contracts and to approve requests to extend project task deadlines within contracts.

Section 2: All approvals by the Cooperative Administrator or Designee described in Section 1 must be made in writing and contain the following information: (a) the reason for the transfer or deadline extension and (b) a determination that the transfer or deadline extension will not result in an increase in overall budget or contract amount and/or increase the expiration date set forth in a contract.


Section 3: A material change to any Scope of Work shall be approved by the Board of Directors or the Project Board, as appropriate.

PASSED AND ADOPTED THIS DAY BY THE POLK REGIONAL WATER COOPERATIVE BOARD OF DIRECTORS AND PROJECT BOARD IN AUBURNDALE, FLORIDA, ON THIS 21ST DAY OF MARCH, 2018.

POLK REGIONAL WATER COOPERATIVE:



Commissioner George Lindsey
Chair



(Insert Name)
Project Board (Insert Title)
Commissioner George Lindsey
Chair

Approved as to Form:



Edward P. de la Parte
Legal Counsel

