



**AGENDA**  
**POLK REGIONAL WATER COOPERATIVE**  
[www.prwcwater.org](http://www.prwcwater.org)

March 21, 2018 - 2:00 p.m.  
Lake Myrtle Sports Complex  
2701 Lake Myrtle Park Road  
Auburndale, Florida 33823

1. Call to Order
2. Recognition of new primary/alternate appointees of members
3. Agenda Revisions
4. Public Comments (Will be limited to 3 minutes per person or group)
5. Consent Items:
  - a. Approval of 1/17/2018 Board Meeting Minutes

**DISCUSSION ITEMS:**

6. Winter Haven's Conservation Program (Lisa Carter)  
No Action Required
7. Information Technology MOU (Gene Heath)  
Action Required--Approve MOU
8. Communication Plan (Mary Thomas, WSP/Team I)  
No Action Required
9. Line Item Reallocation Resolution (Gene Heath)  
Action Required--Approve Resolution 2018-2

**RECESS REGULAR BOD/COMMENCE PROJECTS BOD**

10. Line Item Reallocation Resolution (Gene Heath)  
Action Required--Approve Resolution 2018-2

11. Phase II Projects Resolution (Jason Mickel, SWFWMD)  
No Action Required
12. State Revolving Loan Procurement Status (Tom Mattiacci)  
No Action Required
  - a. Loan Application
  - b. Cost Funding Election
13. Interim Supply Framework (Ed de la Parte)  
Action Required--Legal Direction

RECESS PROJECTS BOD/COMMENCE REGULAR BOD

14. Heartland Headwaters Protection and Sustainability Act Funding (Ryan Taylor)  
No Action Required
15. Open Discussion
16. Adjournment (Next BOD Meeting May 16, 2018)

Make sure to visit our website [www.pwrcwater.org](http://www.pwrcwater.org) for more information.

**In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Polk County Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the Nell Combee Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice impaired 1-800-955-8770 via Florida Relay Service.**

**If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.**



**March 21, 2018 Board of Directors Regular Meeting  
Agenda Item #5**

**SUBJECT**

January 17, 2018 Regular Board Meeting Minutes

**DESCRIPTION**

The Board will consider approval of the regular PRWC Board Meeting minutes held on January 17, 2018.

**RECOMMENDATION**

Approve the January 17, 2018 Regular Board Meeting Minutes

**FISCAL IMPACT**

N/A

**ATTACHMENT**

Minutes – January 17, 2018 Regular PRWC Board Meeting



Polk Regional  
Water Cooperative

**DRAFT MINUTES  
POLK REGIONAL WATER COOPERATIVE**

January 17, 2018 - 2:00 p.m.  
Lake Myrtle Sports Complex  
2701 Lake Myrtle Park Road  
Auburndale, Florida 33823

Member Governments in Attendance:

City of Auburndale..... Mayor Tim Pospichal, Primary (Vice-Chairman)  
City of Bartow..... Commissioner William Simpson, Primary  
City of Davenport ..... Commissioner Tom Fellows, Primary (Secretary/Treasurer)  
City of Fort Meade..... Commissioner Jim Watts, Primary  
City of Haines City..... Vice Mayor Morris West, Primary  
City of Lake Alfred..... Mayor Charles Lake, Primary  
Town of Lake Hamilton ..... Vice Mayor Mike Kehoe, Alternate  
City of Lake Wales ..... Mayor Eugene Fultz, Primary  
City of Lakeland ..... Mayor Bill Mutz, Primary  
City of Mulberry ..... commissioner Rick Stradtman  
City of Polk City..... Mayor Joe LaCascia, Primary  
City of Winter Haven ..... Mayor Pro Tem Nathaniel Birdsong, Primary

Member Governments in Absence:

Town of Dundee  
City of Eagle Lake  
City of Frostproof  
Polk County

1. Call to Order

Meeting called to order by Vice Chairman Pospichal at 2:00 PM

2. Recognition of new primary/alternate appointees of members

Mayor Bill Mutz recognized as the new Primary for the City of Lakeland.

3. Agenda Revisions

No agenda revisions were presented.

4. Public Comments (Will be limited to 3 minutes per person or group)

No public comments were presented.

5. Consent Items:

a. Approval of 11/15/2017 Board Meeting Minutes

Motion made and seconded to approve 11/15/2017 Board Meeting Minutes as presented.  
Motion passed unanimously.

DISCUSSION ITEMS:

6. Invitation to Water School (Shannon Carnevale, UF IFAS)  
No Action Required

Ms. Carnevale presented an invitation to the PRWC Board of Directors to attend 2018 Polk County Water School on March 9<sup>th</sup> and 16<sup>th</sup> to share information on water resources. The goal is to provide background information and innovative solutions to elected officials and community leaders.

Mr. Heath asked what are examples of potential solutions.

Ms. Carnevale stated they are working with those around the state regarding land development regulations and low impact development.

7. Water Information Technology/Water Savings Methodology (Jackie Hollister, PCU)  
No Action Required

Ms. Hollister presented a summary of matching cooperative funded PRWC conservation projects.

Mr. Heath stated that the cost per thousand gallons for alternative water supply will be \$3/kgal compared to the lower cost per thousand gallons achieved using water conservation programs.

Mr. Heath mentioned that the conservation program started before the formation of the PRWC. Polk County's IT Division has been able to assist with the formation. Mr. Heath will be coming with a memorandum of understanding at the next Board meeting to continue utilizing Polk County IT with reimbursement included to the County for that service.

8. Central Florida Water Initiative (Jason Mickel, SWFWMD)

a. Status Report  
No Action Required

Mr. Mickel provided an update on the Central Florida Water Initiative (CFWI).

Ms. Cindy Rodriguez stated if you go to [CFWIwater.com](http://CFWIwater.com) for more information you can sign up to receive a quarterly update newsletter.

Mr. Heath stated that we have learned that the state of Florida growth rate is now higher than what it has been and actually higher than the projection numbers that were looked at when the projects were originally discussed.

9. Member Orientation Outline (Gene Heath & Ryan Taylor)  
No Action Required

Mr. Heath and Mr. Taylor provided a brief description of how the PRWC arrived at its current status for newly elected Board of Director members.

Mr. Taylor is going to reach out the City Managers to come before the respective commissions and provide a brief 10 minute presentation to keep everyone up to date.

New Board of Director representatives will be offered an approximate 2 hour session to be brought up to speed on the PRWC.

Mr. Heath stated that the PRWC website will be added to future agendas.

RECESS REGULAR BOD/COMMENCE PROJECTS BOD – 2:35 PM

10. Combined Projects Implementation (Mary Thomas, Team One/WSP)

a. Status Report  
No Action Required

Ms. Thomas provided a status update of the Combined Projects Implementation Project.

b. Well Drilling Costing Process  
No Action Required

Ms. Thomas provided a description of the well drilling costing process and presented the concept of piggy backing on an existing well drilling contract with Florida Drilling, resulting in a total project cost of \$4.8 million.

Mr. Heath stated that he was present at a County and City Managers meeting in 2017 that requested all three projects to be looked at on a combined basis. This resulted in savings of over \$400,000 on the well drilling contract.

Mayor Mutz stated that the piggyback makes sense assuming there have been no advances in technology that could reduce cost.

Mr. Heath stated that the C30 contract was compared to other recent well drilling contracts to make sure it was still competitive.

11. Well Drilling Construction (Tom Mattiacci, Lakeland Utilities)

a. Resolution 18-1  
Action Required--Resolution Approval

Mr. Mattiacci provided a brief overview of piggybacking and introduced Resolution 18-1 to establish rules and policies for piggybacking.

Mr. Ken Fields questioned if the resolution should be adopted by the project board or the overall board.

Mr. de la Parte stated that it should be the Project Board since this involves moving forward with project implementation.

Mr. Heath stated that we have moved forward with adopting Lakeland procurement procedures with similar items.

Motion made and seconded to approve Resolution 18-1 as presented. Motion passed unanimously.

- b. Contract for Construction of Wells  
Action Required--Approval of Contract

Mr. Mattiacci presented the well construction contract to the Board.

Motion made and seconded to approve piggy back of the well construction contract between Florida Design Drilling and the South Florida Water Management District as presented. Motion passed unanimously.

- 12. State Revolving Loan Procurement Status (Tom Mattiacci)  
No Action Required

- a. Loan Application

Mr. Mattiacci provided a status update on the State Revolving Fund (SRF) Loan application.

Mr. Heath asked if the anticipated February 8<sup>th</sup> loan agreement date came from the SRF.

Mr. Mattiacci stated that the date came from SRF.

Mr. Heath stated the SRF is the final piece of the financing puzzle.

- b. Cost Funding Election

Mr. Mattiacci provided an overview of the Cost Funding Election.

RECESS PROJECTS BOD/COMMENCE REGULAR BOD – 3:03 PM

- 13. Open Discussion

Mr. Fellows stated that we only have 10 days to sign the agreements in time for Florida Drilling and questioned if the PRWC will we be able to make that deadline.

Mr. Mattiacci stated that the agreements will be signed and received by the contractor.

Mr. Heath stated the question is if we do not get a loan agreement quickly, will we be able to move forward with the drilling?

Mr. Mattiaci stated that the PRWC has already been approved to incur cost through the State Revolving Fund.

Mr. Heath stated that no project is without risk and we have minimized the risk as much as possible.

Mr. Fellows stated that this is a very aggressive schedule and hopes the drilling begins as soon as possible.

Mr. Heath stated the PRWC is minimizing risk as much as possible and the Board will be the first to know if the risk is not acceptable.

14. Adjournment

Board meeting was adjourned at 3:07 PM.



**March 21, 2018 Board of Directors Regular Meeting  
Agenda Item #6**

**SUBJECT**

Information Technology Memorandum of Understanding (MOU)

**DESCRIPTION**

Lisa Carter (Winter Haven) will provide information about the City of Winter Haven's conservation program.

**RECOMMENDATION**

N/A

**FISCAL IMPACT**

N/A

**ATTACHMENT**

N/A



**March 21, 2018 Board of Directors Regular Meeting  
Agenda Item #7**

**SUBJECT**

Information Technology Memorandum of Understanding (MOU)

**DESCRIPTION**

The Polk Regional Water Cooperative (PRWC) utilizes information technology as an important component of its operations. Items such as the PRWC website, data storage for documents, and email are needed to communicate to the public the directive of the Cooperative and progression of its projects. Polk IT has been providing guidance and these services to the PRWC without any formal agreement in order to assist during formation. However, the PRWC is beginning to require more detailed assistance to keep up with the current workload.

The proposed MOU with Polk County Information Technology Division (Polk IT) provides an agreement under which the parties mutually agree to conduct operations for the services outlined below. Services to be provided by Polk IT include but are not limited to:

- Infrastructure and software to host the PRWC web site.
- Quotes for all new or additional services, e.g. adding additional web pages, making changes to the Excel Merge Program.
- Resources for tasks such as estimating, analysis, design, programming etc.
- Segregated Data Storage area to house documents (Excel, Word, and PDF), photographs, and engineering diagrams etc. and include backups.
- Support for 2 email boxes.
- IDs so PRWC members can log in via the Polk Hub and VPN to access their data (Read/Write/Execute), documents and programs.
- Access to the Excel Merge program used for Quarterly SWFWMD invoicing for the rebate program.
- Permission to place files on PRWC web site and update PRWC content.
- Tracking of public records requests [PRR].
- Maintenance of the associated hardware and software needed to support the PRWC web site and associated data storage.
- Assurance of daily functionality for the PRWC web site and associated data storage.
- Assistance from the Polk IT Help Desk to resolve access issues.

For all requested work, Polk IT will produce a quote for acceptance and signature by both parties. Once approved, the PRWC will be notified of the date for work to begin. Any deviations from the quote will need to be agreed upon by both parties.

The effective date of this MOU shall be from the date last executed by either party and continue for twelve (12) months. Following the initial term and prior to its expiration, the parties may mutually agree to extend the term of this MOU for one (1) additional 12 month period by written amendment dually executed by both parties. Polk IT will provide a new rate schedule for fixed costs, programming and PRR, should the rates change during the previous 12 months.

Either party may terminate this MOU at any time by providing a 60 day written notice to the other party.

**RECOMMENDATION**

Approve the Memorandum of Understanding with Polk County Information Technology Division

**FISCAL IMPACT**

Annual fixed costs of \$1,240 plus additional hourly charges for "as needed" services

**ATTACHMENT**

Memorandum of Understanding with Polk County Information Technology Division

# Memorandum of Understanding IT Support for PRWC

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This Memorandum of Understanding [MOU] is entered into between **Polk County, a political subdivision of the state of Florida [the "County"]**, and the **Polk Regional Water Cooperative [PRWC]** to provide an agreement, under which the parties agree to mutually conduct their operations, for the services outlined in Table A. This **IT Support MOU** will be administered on behalf of the County through the **Polk County Information Technology Division [Polk IT]**.

## **Polk IT Agrees to Provide:**

- Infrastructure and software to host the PRWC web site.
- Quotes for all new or additional services, e.g. adding additional web pages, making changes to the Excel Merge Program.
- Resources for tasks such as estimating, analysis, design, programming etc.
- A segregated Data Storage area to house documents (Excel, Word, and PDF), photographs, and engineering diagrams etc. and include backups.
- Support for 2 email boxes (currently labeled Gene Heath and PRWC Conservation).
- IDs so PRWC members can log in via the Polk Hub and VPN to access their data (Read/Write/Execute), documents and programs.
- Access to the Excel Merge program used for Quarterly SWFWMD invoicing for the rebate program.
- Permission to place files on PRWC web site and update PRWC content.
- Tracking of public records requests [PRR].
- Maintenance of the associated hardware and software needed to support the PRWC web site and associated data storage.
- Assurance of daily functionality for the PRWC web site and associated data storage.
- Assistance from the Polk IT Help Desk to resolve access issues, available during normal business hours which are defined as weekdays, not including statutory holidays, Monday through Friday. 8:00 AM to 5:00 PM EST (863) 534-7575.

## **PRWC Agrees to Provide:**

- The detailed information needed to prepare a quote for Work Requests and Projects.
- A point of contact/Project Lead for each Work Request and Project.
- A minimum of 2 weeks' notice of services required for the scheduling of resources.
- A resource responsible to obtain documents/information for any public records requests for associated data not on Polk IT hardware or in its locations.
- Remittance of payment for the Polk IT invoices on a timely basis (30 days).

## **Rates:**

# Memorandum of Understanding IT Support for PRWC

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The County has established an annual schedule of fixed rates to be applied to all services covered by this agreement and can be seen in Table A. The annual rate for all fixed rates e.g. Web Site, Email Accounts, and Data Storage will be invoiced quarterly to the PRWC and in arrears.

In addition to fixed rates in Table A, the schedule includes rates for as needed support for programming which will be charged to the PRWC at the County's Internal Services Fund [ISF] rate of \$70/hour, and public records requests, which will be evaluated on a case by case basis and charged if the staffing time exceeds the minimum time provided for/by the Records Management Liaison Office [RMLO].

For all requested work Polk IT will produce a quote, and once accepted and signed by both parties, will be scheduled and PRWC will be given a start date. Any deviation from the quote must be agreed upon by both parties.

**Table A**

Service	Rate	Quarterly/Yearly	Fee Type
Analysis/Development/Programming Support	\$70 per Hour		As Needed
Hosting the PRWC web site	\$560 per Year	\$140/\$560	Fixed
Email Accounts (2)	\$190 per Account per Year	\$95/\$380	Fixed
Data Storage in 5GB Increments	\$300 Per 5 GB per Year	\$75/\$300	Fixed
Public Records Requests [PRR]	\$39 per Request		As Needed
<b>Total Fixed Costs per Quarter</b>		<b>\$310</b>	
<b>Total Fixed Costs per Year</b>		<b>\$1,240</b>	

**Additional in-kind services**

Polk IT agrees to provide in-kind Help Desk support to facilitate the PRWC's access to their data.

**Reporting Relationships:**

The Polk IT resources will work with a designated PRWC project coordinator to complete tasks and services.

# Memorandum of Understanding

## IT Support for PRWC

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### **Term:**

The initial term of this MOU shall be from the date last executed either by the County or by PRWC (the "Effective Date") and continuing for a period of twelve (12) months thereafter. Following such initial term, the parties may mutually agree to extend the term of this MOU for one additional 12 month period by written amendment dually executed by both parties, prior to the end of the initial term. At renewal, Polk IT reserves the right to provide a new rate for fixed costs, programming and PRR, should the ISF rates change during the previous 12 months.

### **Termination:**

Either party may cancel this MOU at any time by providing a 60 day written prior notice of its desire to cancel, to the other party. Upon termination any outstanding charges, provided they are not in dispute, will be remitted to the County as agreed. Polk IT will work with the PRWC, or its representative, to transfer all PRWC data housed on the web site and network drives; provide copies of the web page components (Project Code, database) and a list of the minimum requirements needed to standup the web page. PRWC is responsible for transferring the DNS and for obtaining all components necessary, including an account and license for at least the version of web site software being utilized for the web page.

### **Statement of Mutual Cooperation:**

Both parties agree this MOU represents a partnership between the PRWC and the County and as such circumstances may arise that are not covered by this MOU. Should that occur, both parties agree to negotiate in good faith and in the spirit of mutual cooperation to resolve/settle these matters amicably and in the best interest of the taxpayer.

### **Summary Statement of Commitment**

The County and PRWC fully understand the critical nature and spirit of this memorandum and realize this document is not designed to cover all situations that may occur. Polk IT recognizes the critical nature and importance of the mission of the PRWC and agrees to provide its best efforts to meet the PRWC program requests with its current resources, providing it is not a negative impact to its primary Polk County support or mission. PRWC recognizes the importance of the Polk IT resources to the accomplishment of their mission and agrees to fully support Polk IT in every reasonable way to assure no impediments are intentionally placed in the way of Polk IT's mission of service and support.

# Memorandum of Understanding IT Support for PRWC

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**Attest:**  
**Stacy M. Butterfield**  
**Clerk of the Board**

By: \_\_\_\_\_ (Signature)

**Deputy Clerk**

**Reviewed as to form and legal sufficiency:**

\_\_\_\_\_

**County Attorney's Office**

**Polk County, a political subdivision of the State of  
Florida**

By: \_\_\_\_\_

**Jim Freeman, County Manager**

**Board of County Commissioners**

Date signed: \_\_\_\_\_

**Attest: Polk Regional Water Cooperative**

By: \_\_\_\_\_

\_\_\_\_\_ (Print Name)

**Executive Director**

Date signed: \_\_\_\_\_



**March 21, 2018 Board of Directors Regular Meeting  
Agenda Item #8**

**SUBJECT**

Communications Plan – Combined Projects

**DESCRIPTION**

Mary Thomas, PE with WSP will present to the Board of Directors with a Combined Projects Implementation Communications Plan.

The PowerPoint slides have been included in you packet for review.

**RECOMMENDATION**

No Action Required

**FISCAL IMPACT**

N/A

**ATTACHMENT**

Combined Projects Implementation Communications Plan (PowerPoint Slides)

Your region, Your water, Your voice at the table



Polk Regional  
Water Cooperative

# PRWC BOD Meeting

## Combined Projects Implementation Communications Plan

Wednesday March 21, 2018

## Presentation Purpose

- Present a plan for providing information and updates on PRWC activities to member governments, stakeholders and the public.

# What messages are we sending?



That there are  
affect Polk County



That



*efforts*



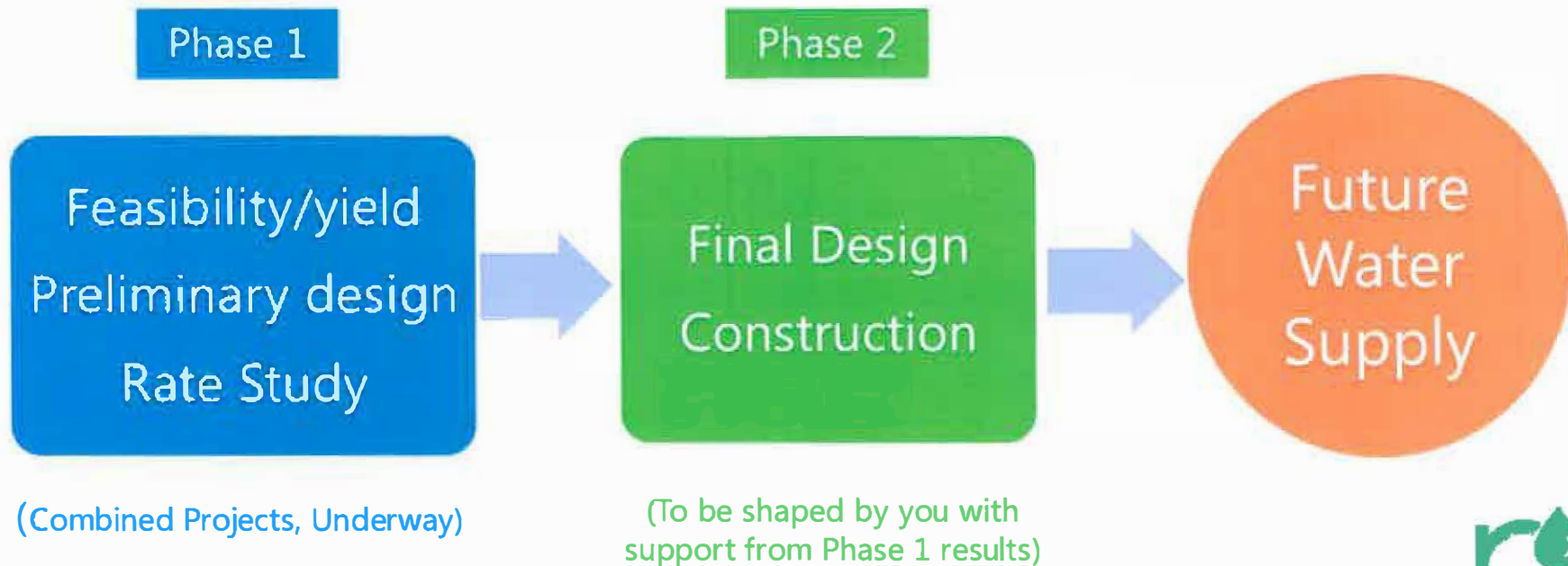
which are regional and

to overcome those issues

Your region, Your water, Your voice at the table



# What messages are we sending?



Your region, Your water, Your voice at the table



## Who are we communicating to?

- You
- Your councils and commissions
- Your city managers
- SWFWMD/other regulatory agencies
- News media/public
- Legislature
- Other stakeholders



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Your region, Your water, Your voice at the table

## How do we intend to communicate?

- Bi-monthly Board of Directors Meetings ✓
- [www.PRWCwater.org](http://www.PRWCwater.org) ✓
- Commission Briefings ✓
- Water Summits ✓
- Orientation Workshops
- Newsletters

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Your region, Your water, Your voice at the table



## Bi-monthly BOD Meetings

- Bi-monthly meeting provide updates to you, the PRWC board of directors
- Intended to inform, to present recommendations and take action on key decisions

[www.PRWCWater.org](http://www.PRWCWater.org)

## Current Website

- Provides meeting materials and reference documents to you and to the public
- Conservation website provides links to incentive program materials



### Our Mission

Welcome to the Polk Regional Water Cooperative website. As we look at the environmental and regional needs of our communities, we know something needs to be done to ensure the future of our precious water supply. It has become a shared mission of Polk County's water utilities to work in State of Florida communities nationwide to serve as a role model for other utilities. It is the time to be proactive and proactively develop a plan to address our future water needs.



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Your region, Your water, Your voice at the table

[www.PRWCWater.org](http://www.PRWCWater.org)

## Future Websites

- Will provide progress on Combined Projects Implementation
- Will present data which allows PRWC to make decision on how to construct future water supplies
- Will continue to expand as PRWC evolves in water resources development.



Your region, Your water, Your voice at the table

## Commissioner Briefings

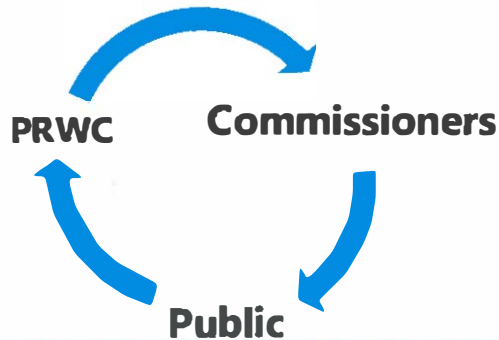
- Brief overviews presented by PRWC available upon request
- Intended to keep commission members informed of PRWC mission, responsibilities, and activities

## Water Summits

- Updates by PRWC to occur quarterly or semi-annually as necessary
- Intended to inform on evolving regional water
- Audience: elected officials, City and County staff, regulators, media, and the public

## Orientation Workshops

- Interactive workshops conducted quarterly or semi-annually as necessary
- Intended to allow PRWC members opportunity to ask detailed questions and present issues
- Audience: elected officials, City and County staff



Your region, Your water, Your voice at the table



## Newsletters

- Distributed quarterly or with significant milestones
- Intended to keep media and public abreast of issues and project status
- To be distributed to interested stakeholders and posted to [www.PRWCwater.org](http://www.PRWCwater.org)
- Mechanisms can be utilized to collect information, gauge interest, and facilitate 2-way communication

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Your region, Your water, Your voice at the table



## How do we implement the plan?

- TeamOne generates activity-based materials for use by PRWC
- PRWC staff or representatives present materials
- Develop a database to ensure consistent messaging and encourage responsive, transparent communication
- Need member government and District support
  - Polk County IT to host website
  - Member governments to host forums and workshops
  - Member governments to provide input on key stakeholders and issues
  - SWFWMD to provide input on written media interviews and press releases
- BOD provides ongoing feedback on local issues



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**Polk Regional  
Water Cooperative**

# PRWC BOD Meeting

## Combined Projects Implementation Communications Plan

Wednesday March 21, 2018



**March 21, 2018 Board of Directors Regular Meeting**  
**Agenda Item #9 – Board of Directors**  
**Agenda Item #10 – Projects Board**

**SUBJECT**

**RESOLUTION 2018-2 - A RESOLUTION AUTHORIZING THE ADMINISTRATOR OR DESIGNEE TO APPROVE ADMINISTRATIVE BUDGET, PROJECT BUDGET, AND CONTRACT LINE ITEM TRANSFERS AND TO APPROVE REQUESTS TO EXTEND PROJECT TASK DEADLINES WITHIN CONTRACTS UNDER CERTAIN CONDITIONS**

**DESCRIPTION**

Resolution 2018-2 provides that the Polk Regional Water Cooperative (PRWC) Board of Directors and the Projects Board authorize the Cooperative Administrator or Designee the authority to approve line item transfers within the administrative budget, project budget, and contracts and to approve requests to extend project task deadlines within contracts.

All approvals by the Cooperative Administrator or Designee described above must be made in writing and contain the following information: (a) the reason for the transfer or deadline extension and (b) a determination that the transfer or deadline extension will not result in an increase in overall budget or contract amount and/or increase the expiration date set forth in a contract.

A material change to any Scope of Work shall be approved by the Board of Directors or the Project Board, as appropriate.

The proposed Resolution was prepared by the Cooperative's legal counsel.

**RECOMMENDATION**

Approve Resolution 2018-2

**FISCAL IMPACT**

N/A

**ATTACHMENT**

Resolution 2018-2



## **POLK REGIONAL WATER COOPERATIVE**

### **RESOLUTION 2018-2**

#### **A RESOLUTION AUTHORIZING THE ADMINISTRATOR OR DESIGNEE TO APPROVE ADMINISTRATIVE BUDGET, PROJECT BUDGET, AND CONTRACT LINE ITEM TRANSFERS AND TO APPROVE REQUESTS TO EXTEND PROJECT TASK DEADLINES WITHIN CONTRACTS UNDER CERTAIN CONDITIONS**

**WHEREAS**, the Polk Regional Water Cooperative (Cooperative) is an independent special district created pursuant to Chapter 189 Florida Statutes and Interlocal Agreement creating the Cooperative entered into on June 1, 2016 pursuant to Chapter 163.01, Florida Statutes;

**WHEREAS**, the Interlocal Agreement authorizes the Cooperative to collect and manage funding and budget for administrative and project costs, to constitute a Board of Directors with administrative duties as set forth in the Interlocal Agreement, to also constitute a Project Board to carry out duties of project implementation;

**WHEREAS**, the Cooperative entered into the Combined Projects Implementation Agreement and the Conservation Project Implementation Agreement on May 1, 2017 for the purpose of implementing the Combined Projects and Conservation Projects with a Project board to act in its capacity as the governing body responsible for approval of funding and consultant contracts associated with the Combined Projects and Conservation Projects;

**WHEREAS**, the Cooperative desires to set policies in place for the effective administration of budgets and contracts;

#### **NOW, THEREFORE, BE IT RESOLVED:**

**Section 1:** The Cooperative Board of Directors and the Projects Board does hereby authorize the Cooperative Administrator or Designee the authority to approve line item transfers within the administrative budget, project budget, and contracts and to approve requests to extend project task deadlines within contracts.

**Section 2:** All approvals by the Cooperative Administrator or Designee described in Section 1 must be made in writing and contain the following information: (a) the reason for the transfer or deadline extension and (b) a determination that the transfer or deadline extension will not result in an increase in overall budget or contract amount and/or increase the expiration date set forth in a contract.

**Section 3:** A material change to any Scope of Work shall be approved by the Board of Directors or the Project Board, as appropriate.

**PASSED AND ADOPTED THIS DAY BY THE POLK REGIONAL WATER COOPERATIVE BOARD OF DIRECTORS AND PROJECT BOARD IN AUBURNDALE, FLORIDA, ON THIS 21<sup>ST</sup> DAY OF MARCH, 2018.**

**POLK REGIONAL WATER COOPERATIVE:**

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**Commissioner George Lindsey**  
**Chair**

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**(Insert Name)**  
**Project Board (Insert Title)**

**Approved as to Form:**

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**Edward P. de la Parte**  
**Legal Counsel**



**March 21, 2018 Board of Directors Regular Meeting  
Agenda Item #11**

**SUBJECT**

Phase II Projects Resolution - SWFWMD

**DESCRIPTION**

On April 24, 2018, the SWFWMD Governing Board will consider a resolution related to the PRWC Phase 2 projects. This resolution would set aside \$5M/year for the next five (5) fiscal years in preparation of the implementation of Phase 2, the construction phase. The structure of the resolution ties the annual funding consideration to achieving certain milestones during Phase 1.

The milestones outlined in the resolution are:

**By September 30, 2018:** execute all necessary PRWC & Consultant agreements for Phase 1 for all 3 candidate projects and meet all scheduled milestones in each project.  
(FY19 = \$5M)

**By September 30, 2019:** PRWC Conservation Team shall develop a long-term conservation plan which includes a needs assessment of regional water demands, potential water conservation measures and implementation strategies. The PRWC and its Consultant Team must meet all scheduled milestones included in the Conservation Plan and in all three Phase One project plans.  
(FY20 +\$5M (Total \$10M))

**By September 30, 2020:** Phase 1 projects continue to meet project schedules; An initial third-party review be conducted for each project by April 30, 2020; All 3 projects be brought to the District's Governing Board by September 30, 2020, to consider project status and further action.  
(FY21 +\$5M (Total \$15M))

**By September 30, 2021:**

**Southeast Wellfield & West Polk Wellfield:** A second third-party review of the regional transmission system and water treatment facility shall be conducted and the projects will be brought to the District's Governing Board to consider project status and further action.

**Peace Creek IWSP:** Integrated water supply plan must be completed which quantifies the available water supplies estimated from groundwater and surface water sources supplemented by wetland restoration, aquifer recharge, stormwater recovery, and reclaimed water use.

(FY22 +\$5M (Total \$20M))

**By September 30, 2022:** Phase 2 funding and water use commitments by participating PRWC members; all financial planning for the funding of Phase 2; Implementation Agreement(s) for selected project(s) finalized by PRWC members and approved by District's Governing Board.  
(FY23 +\$5M (Total \$25M))

RECOMMENDATION

No Action Required

FISCAL IMPACT

Revenue of \$25,000,000 applied to the Phase II projects (Construction)

ATTACHMENT

SWFWMD Phase II Projects Resolution

PowerPoint Slides – SWFWMD Governing Board Meeting 02/27/18 (Jason Mickel)

**SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
RESOLUTION NO. 18-xxx  
REGARDING THE POLK REGIONAL WATER COOPERATIVE PHASE TWO PROJECTS**

**WHEREAS**, the Governing Board of the Southwest Florida Water Management District ("District") desires to promote regional cooperation between Polk County and the municipalities within Polk County, collectively referred to as the Polk Regional Water Cooperative ("PRWC"), in developing alternative water supply projects; and

**WHEREAS**, on May 19, 2015, the District's Governing Board approved Resolution No. 15-07 ("Resolution"), attached hereto as Exhibit A, in furtherance of that goal; and

**WHEREAS**, on April 26, 2016, the District's Governing Board approved an Amendment to Resolution No. 15-07 ("Amendment"), attached hereto as Exhibit B, to provide additional clarity regarding the selection of and funding for the Central Florida Water Resource Development Project ("Project"); and

**WHEREAS**, the terms and conditions of the Resolution and Amendment have been met, including the selection and District Governing Board approval of Phase One for three projects that can provide at least 30 mgd of alternative water supply; and

**WHEREAS**, the District and PRWC executed Phase One project agreements in August 2017 that are expected to conclude in 2021, when the District and PRWC will determine whether one or more of the projects will move on to Phase Two beginning in 2022 for final design, permitting, and construction of the selected project(s); and

**WHEREAS**, the District's Governing Board desires to continue to support and promote the PRWC in developing alternative water supply and conservation projects.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Board of the Southwest Florida Water Management District that the District will budget and encumber Five Million Dollars (\$5,000,000) per year for the next 5 fiscal years (FY2019 – FY2023) if the terms listed below are met prior to the end of each fiscal year:

**For FY2019**, the PRWC and its Consultant Team must execute all necessary agreements

for Phase One of all three projects and must be meeting all scheduled milestones in each project plan through September 30, 2018;

**For FY2020**, the PRWC shall develop a long-term Conservation Plan including a needs assessment of regional water demands, potential water conservation measures and implementation strategies. The PRWC and its Consultant Team must be meeting all scheduled milestones included in the Conservation Plan and in all three Phase One project plans through September 30, 2019;

**For FY2021**, all Phase One work must be on schedule for each project; an initial third-party review must be conducted for each project by April 30, 2020; and all three projects must be brought to the District's Governing Board by September 30, 2020, to consider project status and further action;

**For FY2022**, for those projects approved for continued scheduled work following the first third-party review, the following conditions shall be completed by September 30, 2021:

**Southeast Wellfield project:** A second third-party review of the regional transmission system and water treatment facility shall be conducted, and the project shall be brought to the District's Governing Board to consider project status and further action;

**West Polk Wellfield project:** A second third-party review of the regional transmission system and water treatment facility shall be conducted, and the project shall be brought to the District's Governing Board to consider project status and further action; and

**Peace Creek Integrated Water Supply project:** An integrated water supply plan must be completed. The plan must quantify the available water supplies estimated from groundwater and surface water sources supplemented by wetland restoration, aquifer recharge, stormwater recovery, and reclaimed water use.

**For FY2023**, Phase Two funding and water use commitments by the participating PRWC members, all financial planning for the funding of Phase Two, and the implementation agreement(s) for selected project(s) shall be finalized by the PRWC members and approved by the District's Governing Board by September 30, 2022.

**BE IT FURTHER RESOLVED** that following FY2023, if each of the terms and conditions of this Resolution have been met, any additional requests for funding of the Project must be submitted to the District through the Cooperative Funding Initiative program, and any agreement between the District and the PRWC required to complete the Project will supersede the

provisions of this Resolution. If any action in any year pertinent to this Resolution and upon which the Governing Board's appropriation of additional funding is contingent as described herein, is not completed by the date designated herein and not excused by the Governing Board, then all funds previously appropriated pursuant to this Resolution will become available for re-appropriation by the Governing Board. Notwithstanding the foregoing, if all activities upon which the Governing Board's appropriation is contingent have not been completed by September 30, 2022, then all funds previously appropriated pursuant to this Resolution will become available for re-appropriation by the Governing Board.

**PASSED and ADOPTED** this \_\_\_ day of \_\_\_\_\_, 2018, by the Governing Board of the Southwest Florida Water Management District.

**SOUTHWEST FLORIDA WATER  
MANAGEMENT DISTRICT**

By: \_\_\_\_\_  
Randall S. Maggard, Chair

Attest: \_\_\_\_\_  
Bryan K. Beswick, Secretary

Approved as to Legal Form and Content

\_\_\_\_\_  
Karen E. West, General Counsel

[SEAL]

Filed this \_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Deputy Agency Clerk

**CERTIFICATE AS TO RESOLUTION NO. 18-xxx**

STATE OF FLORIDA  
COUNTY OF POLK

We, the undersigned, hereby certify that we are, Chair and Secretary, respectively, of the Southwest Florida Water Management District, organized and existing under and by virtue of the Laws of the State of Florida, and having its office and place of business at 2379 Broad Street, Brooksville, Hernando County, Florida, and that, on the \_\_\_\_ day of \_\_\_\_\_, 2018, at a duly called and properly held hearing of the Governing Board of the Southwest Florida Water Management District, at which hearing a majority of the members of the Governing Board were present, the resolution, which is attached hereto and which this certificate is a part thereof, was adopted and incorporated in the minutes of that hearing.

Dated at Haines City, Florida, this \_\_\_\_ day of \_\_\_\_\_, 2018.

SOUTHWEST FLORIDA  
WATER MANAGEMENT DISTRICT

By: \_\_\_\_\_  
Randall S. Maggard, Chair

Attest: \_\_\_\_\_  
Bryan K. Beswick, Secretary

**ACKNOWLEDGEMENT**

STATE OF FLORIDA  
COUNTY OF POLK

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2018, by Randall S. Maggard and Bryan K. Beswick, Chair and Secretary, respectively, of the Governing Board of the Southwest Florida Water Management District, a public corporation, on behalf of the corporation. They are personally known to me.

WITNESS my hand and official seal on this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Notary Public  
State of Florida at Large  
My Commission Expires

# Polk Regional Water Cooperative Draft Resolution for Future Funding

Governing Board Meeting  
February 27, 2018

Jason Mickel  
Water Supply Section Manager

# Background

- GB encouraged a regional approach for Polk County and the municipalities
- April 2015 the GB adopted Resolution 15-07 to develop regional AWS projects
- Incentive of \$10M per year from FY15-FY18:
  - Several milestones set up to establish PRWC and select AWS projects that can achieve 30 MGD of base supply

# Progress

- The Polk Regional Water Cooperative has formed, governance and agreements were approved
- Currently 16 members representing over 95% of total demand
- Three AWS projects were submitted, approved by the District
- All milestones in the Resolution were met and \$40M was budgeted
- Phase One work of the three projects currently ongoing

# PRWC Phase 1 Projects

- West Polk Deep Wellfield – Brackish LFA
- Southeast Wellfield – Brackish LFA
- Peace Creek Integrated Water Supply –  
Feasibility of recharge potential
- Total District Cost \$11.5M
- Part of the \$40M

# Future Funding Needs Phase Two - Construction

## **Preliminary Plan for Construction**

- SE Wellfield example
- 10 MGD of potential 30 MGD
- FY2022 through FY2025
- Total cost \$220M, District share \$110M
- Currently have \$28.5M budgeted
- Will need an additional \$81.5M

# Draft Resolution

## **Similar Approach to Previous Resolution**

- FY2019 – FY2023
- \$5M per year for five years (\$25M)
- Suggested milestones for the Resolution
  - All agreements in place
  - Plan for Conservation
  - TPRs
  - Financial planning

# Future Funding Plan

## 10 MGD - SE Wellfield Example

District Total	\$110,000,000
Remaining Budget	\$28,500,000
Projected Resolution	\$25,000,000
<hr/>	
Needed Balance	\$56,500,000

# Timeline

**Today**  
GB Meeting  
Discussion



**March 21**  
PRWC BOD  
Meeting



**April 24**  
GB Meeting  
Action



Polk Regional  
Water Cooperative





**March 21, 2018 Board of Directors Regular Meeting  
Agenda Item #12**

**SUBJECT**

State Revolving Loan Procurement Status

**DESCRIPTION**

Tom Mattiacci (Lakeland) will provide a status update on the State Revolving Loan procurement including the loan application and cost funding election.

**RECOMMENDATION**

No Action Required

**FISCAL IMPACT**

N/A

**ATTACHMENT**

Cost Share Election Table (10/25/17)

## Cost Share Election Table

As Of October 25, 2017

Community	Financing Election	<sup>1</sup> Cost Share %	<sup>1</sup> Cost Share Total Dollars	Local Share Dollars	PRWC Finance Portion Dollars	Amount Due Dollars FY 18
Auburndale	PRWC	7.08	1,627,661.00	813,830.50	813,830.50	0.00
Bartow	Self	6.93	1,593,031.00	796,515.50	0.00	796,515.50
Davenport	Self	0.92	212,734.00	106,367.00	0.00	106,367.00
Dundee	PRWC	2.24	514,519.00	257,259.50	257,259.50	0.00
Eagle Lake	Self	1.33	306,733.00	153,366.50	0.00	153,366.50
Fort Meade	Self	0.56	128,630.00	64,315.00	0.00	64,315.00
Haines City	PRWC	5.14	1,182,405.00	591,202.50	591,202.50	0.00
Lake Alfred	Self	1.70	390,837.00	195,418.50	0.00	195,418.50
Lake Hamilton	Self	0.04	9,895.00	4,947.50	0.00	4,947.50
Lakeland	PRWC	25.02	5,753,710.00	2,876,855.00	2,876,855.00	0.00
Lake Wales	PRWC	4.07	935,040.00	467,520.00	467,520.00	0.00
Mulberry	Self	0.77	178,103.00	89,051.50	0.00	89,051.50
Polk City	Self	1.68	385,889.00	192,944.50	0.00	192,944.50
Polk County	PRWC	32.58	7,495,159.86	3,747,579.93	3,747,579.93	0.00
Winter Haven	PRWC	9.53	2,191,654.12	1,095,827.06	1,095,827.06	0.00
<b>Totals</b>		<b>99.59</b>	<b>22,906,000.98</b>	<b><sup>2</sup>11,453,000.49</b>	<b><sup>3</sup>9,850,074.49</b>	<b><sup>4</sup>1,602,926.00</b>

1. Adapted from Paragraph 8.51 on Page 18 of the Combined Projects Implementation Agreement.

2. Matching local funds required for SWFWMD Grant.

3. Portion of matching local funds to utilize PRWC financing and amount to be requested from State Revolving Fund.

4. Portion of matching local funds payable when invoiced in Fiscal Year 18. Invoicing anticipated the first quarter of Fiscal Year 18 with the beginning of the fiscal year being October 1, 2017



**March 21, 2018 Board of Directors Regular Meeting  
Agenda Item #13**

**SUBJECT**

**PRWC Interim Water Supply Framework**

**DESCRIPTION**

The Polk Regional Water Cooperative (PRWC) is developing alternative water supplies (AWS) to meet the water demands of its member governments. Before AWS can be brought on-line, the demands of some member governments could exceed their permitted allocations or their existing permits may need to be renewed. Therefore, the PRWC is considering options to supply traditional water (Upper Floridan aquifer) on an interim basis to member governments. The traditional supplies would only be used temporarily until the AWS project is on-line and available to the member government. At that point the AWS will replace the interim supplies.

Three (3) options are presented to address possible scenarios:

- Option 1: The interim supply will consist of permitted quantities of water not currently being used by an exporting member government provided by an exporting member government to an importing member government via a physical interconnect. The PRWC's role will be to facilitate the transfer of water and to terminate the interim supply once AWS comes on-line and becomes available to the importing member government.
  
- Option 2: The interim supply will consist of the permitted, but currently unused quantities of water provided by an exporting member government to an importing member government without a physical interconnect or where it is not feasible to install an interconnect. The exporting member government's permitted allocation will be temporarily reduced in order to allow the importing member government to temporarily obtain increased traditional water. The PRWC's role will be to facilitate the transfer of water by taking control of the increased allocation needed to temporarily supply traditional water to the importing member government until AWS comes on-line and becomes available to the importing member government.
  
- Option 3: Where it is not feasible to export permitted, but currently unused quantities of water to a member government temporarily in need of additional traditional supplies either via physical interconnect discussed in Option 1 above or through the offset concept discussed in Option 2 above, then the interim supply will consist of a temporary increase in traditional supplies available to the member government.

The attached document provides further details as to the process for the PRWC, the exporting member and the importing member participating in an option within the Interim Water Supply Framework.

Ed de la Parte will be in attendance to discuss and provide legal direction on the interim water supply framework.

RECOMMENDATION

Approve the PRWC Interim Water Supply Framework

FISCAL IMPACT

Not available at this time.

ATTACHMENT

PRWC Interim Water Supply Framework (3/19/2018)

## PRWC INTERIM WATER SUPPLY FRAMEWORK

### Introduction:

The Polk Regional Water Cooperative (PRWC) is developing alternative water supplies (AWS) to meet the water demands of its member governments. Before AWS can be brought on-line, the demands of some member governments could exceed their permitted allocation or their existing permits may need to be renewed. Therefore, the PRWC is considering options to supply traditional water (Upper Floridan aquifer) on an interim basis to member governments. The traditional supplies would only be used temporarily until the AWS project is on-line and available to the member government. At that point the AWS will replace the interim supplies. Below is a conceptual framework to provide options that address the various scenarios that may occur.

**Option No. 1:** The interim supply will consist of permitted quantities of water not currently being used by an exporting member government provided by an exporting member government to an importing member government via a physical interconnect. The PRWC's role will be to facilitate the transfer of water and to terminate the interim supply once AWS comes on-line and becomes available to the importing member government.

- **PRWC**

- PRWC will enter a contract with both the importing and exporting member governments recognizing its role as a conduit between the two entities.
- PRWC contract will require the PRWC to meter the quantity of exported and imported water and report this information to both the exporting and importing member governments.
- Any costs incurred by the PRWC and the water use rate charged by the exporting member government will be passed on to the importing member government, payments will be made by the importing member government to the PRWC and the PRWC will pass along any payments made by the importing member government to the exporting member government for the sale of water.
- PRWC contract will authorize the PRWC to terminate the transfer of traditional water once AWS becomes available to meet the needs of the importing member government.
- PRWC will not require a Water Use Permit (WUP) from the Southwest Florida Water Management District (SWFWMD).

- **Exporting Member Government**

- Existing WUP will need to be modified (likely a letter modification) to reflect the sale of the permitted, but currently unused quantities of water to the importing member government through the PRWC.
- Existing WUP duration and permitted allocation would not change.

- Existing WUP will be modified to require monitoring and reporting of exported quantities to SWFWMD. Information will be supplied by the PRWC to the exporting member government.
  - Exported quantities would be included in the exporting member governments' Public Supply Annual Report (PSAR).
  - Exportation of water would cease, when the PRWC terminates the transfer of traditional water under its contract with the two parties.
  - Permit conditions reflecting exportation of water would no longer be active and would revert to prior permit conditions upon cessation of exportation.
- **Importing Member Government**
    - If existing WUP is not being renewed, it will need to be modified (likely formal modification) to reflect increased permitted allocation (sum of existing permitted allocation and imported quantity).
    - If existing WUP is being renewed, the application will include the importing member government's increased permitted allocation, i.e., the sum of previous permitted allocation and the imported quantity).
    - The WUP will require monitoring and reporting of imported quantities to SWFWMD. Information will be supplied by the PRWC to the importing member government.
    - Imported quantities would be included in the importing member government's PSAR.
    - Importation of water would cease when the PRWC terminates the transfer of traditional water under its contract with the two parties and the importing member government's permitted allocation would be automatically reduced to the existing permitted allocation in the case of a WUP modification or the previously permitted allocation in the case of a WUP renewal.
    - Permit conditions reflecting importation of water would no longer be active and would revert to prior permit conditions upon cessation of importation.

Agency review and action on exporting member government's WUP and importing member government's WUP would take place simultaneously.

**Option No. 2:** The interim supply will consist of the permitted, but currently unused quantities of water provided by an exporting member government to an importing member government without a physical interconnect or where it is not feasible to install an interconnect. The exporting member government's permitted allocation will be temporarily reduced in order to allow the importing member government to temporarily obtain increased traditional water. The PRWC's role will be to facilitate the transfer of water by taking control of the increased allocation needed to temporarily supply traditional water to the importing member government until AWS comes on-line and becomes available to the importing member government.

- **PRWC**

- PRWC will enter into a contract with both the importing and exporting member governments that will require the exporting member government to temporarily reduce its permitted allocation, authorize the PRWC to obtain a WUP with a temporary permitted allocation at the importing member government's existing production facilities and require the importing member government to utilize this temporary permitted allocation.
- Any costs incurred by the PRWC and the water use rate charged by the exporting member government for its reduced allocation will be passed on to the importing member government, payments will be made by the importing member government to the PRWC and the PRWC will pass along any payments made by the importing member government to the exporting member government for the sale of the permitted, but currently unused quantities of water.
- PRWC contract will authorize the PRWC to terminate the provision of traditional water supply to the importing member government once AWS becomes available to meet the needs of the importing member government.
- PRWC will obtain a new WUP from SWFWMD for the new allocation of traditional supplies to be provided by the PRWC to the importing member government for a duration based on the estimated availability of AWS.
- The permitted allocation sought by the PRWC will be equal to the importing member government's demonstrated demand beyond its existing permitted quantities as determined by SWFWMD to be allowable based on the hydrologic offset created by the temporary reduction in the exporting member government's permitted allocation. Please note that because of differences in location, hydrology and environmental features, it is likely that there will not be a one-to-one relationship between the temporary reduction in the exporting member government's permitted allocation and the new increased allocation granted to the PRWC for temporary use by the importing member government.
- The permitted quantities sought by the PRWC will need to comply with SWFWMD's applicable WUP criteria, including those criteria relating to environmental impacts, but it is anticipated that the temporary reduction in the exporting member government's permitted allocation will offset any new impacts created by the PRWC's temporary permitted allocation.
- PRWC will meter the quantity of traditional water supplied to the importing member government and report this information to SWFWMD.
- The amount of traditional water supplied by PRWC to the importing member government will be reported in the PSAR.
- PRWC WUP will terminate once AWS comes on-line and becomes available to the importing member government.

- **Exporting Member Government**
  - Existing WUP will need to be modified (likely a letter modification) to reflect a temporary reduction in permitted allocation to create an offset that will allow the PRWC to obtain a WUP for a new temporary allocation at the importing member government's facilities.
  - Existing WUP duration would not change.
  - The reduced permitted quantities will be restored once AWS comes on-line, becomes available to the importing member government and the PRWC WUP terminates.
  
- **Importing Member Government**
  - If existing WUP is not being renewed, it will need to be modified to reflect the temporary provision of traditional supplies by the PRWC to the importing member government.
  - If existing WUP is being renewed, it will reflect the importing member government's previous permitted allocation.
  - Conservation requirements for the importing member government's use of its existing permitted allocation and any additional traditional supplies provided by the PRWC will be handled under the importing member government's WUP and not the PRWC's WUP.
  - The importing member government's WUP will require reporting of additional traditional supplies provided by the PRWC. Information will be supplied by the PRWC to the importing member government.
  - Additional traditional supplies provided by the PRWC will be included in the importing member government's PSAR.
  - The provision of additional traditional supplies would cease when the PRWC's WUP terminates.
  - Permit conditions reflecting the provision of additional traditional supplies by the PRWC would no longer be active and would revert to prior permit conditions upon termination of PRWC's WUP.

SWFWMD review and action on the PRWC's WUP, the exporting member government's WUP and the importing member government's WUP would take place simultaneously.

**Option No. 3:** Where it is not feasible to export permitted, but currently unused quantities of water to a member government temporarily in need of additional traditional supplies either via physical interconnect discussed in Option 1 above or through the offset concept discussed in Option 2 above, then the interim supply will consist of a temporary increase in traditional supplies available to the member government.

- **PWRC – No. 3(a)**
  - PRWC will develop, own, construct and operate any new water production facilities needed to supply a temporary increase in traditional supplies to the member government

- PRWC will enter a contract with the member government authorizing the development of new water production facilities. The PRWC's costs will be passed on to the member government.
  - PWRC contract will contain provisions authorizing the PWRC to terminate the provision of traditional water supplies to the member government once AWS becomes available to meet the needs of the member government.
  - PRWC will obtain a new WUP from SWFWMD for the quantity of traditional supplies to be provided to the member government for a duration based on the estimated availability of AWS.
  - The permitted quantities sought by the PRWC will be equal to the member government's demonstrated demand beyond their existing permitted quantities until AWS is on-line and available.
  - The permitted quantities sought by the PRWC will need to comply with SWFWMD's applicable WUP criteria, including those criteria relating to environmental impacts.
  - PRWC will meter the quantity of traditional water supplied to the member government and report this information to SWFWMD.
  - The amount of traditional water supplied by PRWC to the member government will be reported in the member government's PSAR.
  - PRWC WUP will terminate once the AWS comes on-line and becomes available to the member government.
- **PRWC – No. 3(b)**
    - If the member government's existing infrastructure can supply the temporary increase in traditional supplies, the PRWC will contractually manage that portion of the requested allocation providing the increased traditional supplies.
    - PWRC contract will contain provisions authorizing the PWRC to terminate the provision of traditional water supplies to the member government once AWS becomes available to meet the needs of the member government.
    - The quantities contractually managed by the PRWC will be equal to the member government's demonstrated demand beyond their existing permitted quantities until AWS is on-line and available.
- **Member Government – No. 3 (a) & (b)**
    - If Existing WUP is not being renewed, it will need to be modified to reflect the temporary increase in traditional supplies to the member government.
    - If WUP is being renewed, the application will reflect the previous permitted allocation and the temporary increase.
    - Conservation requirements for the member government's use of its existing permitted allocation and any additional traditional supplies will be handled under the member government's WUP.
    - WUP will require reporting of additional traditional supplies. If applicable, Information will be supplied by the PRWC to the member government.
    - Additional traditional supplies will be included in the member government's PSAR.

- The provision of additional traditional supplies will cease when the when AWS is available from PRWC.
- Permit conditions reflecting the provision of additional traditional supplies will no longer be active and will revert to prior permit conditions upon availability of AWS by PRWC.

SWFWMD review and action on PRWC's WUP and the member government's WUP would take place simultaneously.



**March 21, 2018 Board of Directors Regular Meeting  
Agenda Item #14**

**SUBJECT**

Heartland Headwaters Protection & Sustainability Act Funding

**DESCRIPTION**

During the Fall of 2017, the PRWC prepared an annual comprehensive report listing water resource projects that would help protect and restore the region's resource for consideration for state funding support.

The annual report identified 27 drinking water, wastewater, stormwater & flood control, and environment restoration & conservation projects submitted by its member governments, prioritized 13 of these projects, including the three (3) candidate projects and requested \$9,871,086 in state funding support for their implementation in FY 2018-2019. This report was presented to the Governor, the President of the Senate, the Speaker of the House of Representatives, the Florida Department of Environmental Protection, and the Southwest Florida Water Management District for funding consideration.

The Senate Transportation, Tourism and Economic Development (TED) Committee approved funding in the amount of \$954,686 that would be assigned to the three (3) candidate projects of the PRWC for FY 2018-2019. This would adjust the cost share funding by reducing the participating member governments and the District's by about a third for this fiscal year.

With the focus of this year's legislative session being on Hurricane recovery/preparation and school safety, the proposed Heartland funding allocation was redirected towards school safety.

The PRWC will begin requesting member projects for the next annual Heartland Report towards the end of this summer. As budget preparations begin, please keep in mind your water resource projects and consider submitting all of them this year.

**RECOMMENDATION**

N/A

**FISCAL IMPACT**

N/A

**ATTACHMENT**

N/A